Input paper: [[1]](#footnote-1) ENG9-2.1.14

Input paper for the following Committee(s): check as appropriate Purpose of paper:

**□** ARM **X** ENG **□** PAP **X** Input

**□** ENAV **□** VTS **□** Information

Agenda item [[2]](#footnote-2) (from agenda) 2.1

Workplan Task Number / Technical Domain 2 Task 1.2.1 (ENG) 3rd party quality

Working Group WG 2

Author(s) / Submitter(s) Jörg Unterderweide

3rd party AtoN provider quality control

# Summary

Task 1.2.1 “Develop Guidance on checking that 3rd party AtoN providers are providing what they are obliged to provide – 3rd party AtoN provider quality control. (Joint ARM cooperation)” is part of the ENG Committees 2018-2022 Work programme. The new guideline should cover 3rd party aspects in addition to the existing guideline G1052 (Quality management systems for aids to navigation service delivery).

## Purpose of the document

Input to Task 1.2.1

# Background

Experiences from administrations and service providers should be incorporated into the development of Task 1.2.1. The Courts of Auditors of the Federal Government has published principles for the administrative organization which includes the following section on contractor deployment

# Contribution

Use of contractors

When commissioning and deploying external contractors, the administration shall in particular perform the following tasks:

* Problem description and definition of objectives to be achieved through the use of contractors,
* Examination of the admissibility, necessity and economic efficiency of the commissioning of external contractors,
* Creation of a clear and comprehensive service description,
* Call for tenders and award of contracts,
* Drafting of contracts,
* Management of supplier-related risks,
* Checking and directing the provision of services through monitoring and measurement,,
* Acceptance of results including receivables management in the event of breach of contract or poor performance,
* Guarantee of know-how transfer,
* Avoid dependency on external parties.

The administration should ensure through effective management that the services provided by external parties meet the client's requirements and that costs, benefits and risks remain transparent. Security concerns, e.g. the reliability of the external service provider, must also be given due consideration.

# Action requested of the Committee

The Committee is requested to include the input in the work on task 1.2.1.

1. Input document number, to be assigned by the Committee Secretary [↑](#footnote-ref-1)
2. Input papers should be assigned to a work task as listed in the Committee work plan which is available in input papers. Leave open if uncertain but consider how the paper is to be processed if not relevant to a work task [↑](#footnote-ref-2)